

# Dashboard

- Once the user is logged in, the **dashboard for that specific user is displayed as the central workspace**. This dashboard provides a clear, real-time **overview of the user's activity** and responsibilities within the system.
- **Recent plan activity** is shown on the left, allowing users to quickly access, review, or **continue working on the latest media plans and campaigns**. Each plan displays its current status and can be opened directly for further action. In the center, recent customer activity allows for **quick access to the Customer's information** such as brands, commission structures and financial information.
- At the top of the dashboard, high-level status indicators summarize the number of plans that are approved, in progress, awaiting approval, rejected, or completed. On the right-hand side, authorization and contract **status panels provide visibility into approvals, pending signatures, and completed items**, helping users prioritize next steps.
- From this dashboard, users can quickly select campaigns, navigate to specific plans or customers, and efficiently **manage their daily workflow** without needing to search through multiple menus.

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