Setup Sales and Receivables

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The below list details the setups required for Sales and Receivables. Select the link for details.

Setup..	**Learn More Here..**
Sales & Receivables Setup	[Sales Setup]
Payment Terms	[Payment Terms]
Payment Methods	[Payment Methods]
Reminder Terms	[Reminder Terms]
Finance Charge Terms	[Finance Charge Terms]
Standard Sales Codes	[Standard Sales Codes]
Invoice Layouts	[Document Layouts]
Employee Levels	
Brand Responsible People	
Manual Billing Setup	[Manual Billing Setup]
Vendor Group - Bill-to Customer Setup	
Generic Taxonomy List	
Generic Taxonomy Link Setup	

Document Layouts

Document Layouts are pre-determined layouts that can be applied to various document types at the time of printing.

The list of available **Document Layouts** forms part of the general setups that are typically performed once during the initial implementation.

Manual Billing Setup

Manual Billing Codes are setup to default G/L accounts on the financial sales document lines. If G/L accounts are left unspecified (blank) on the **Manual Billing Setup**, then the G/L accounts can be selected when creating the sales document. Financial or sundry sales documents require a **Manual Billing Code** to be selected when creating the invoice or credit memo.

The **Manual Billing Setup** also controls which financial sales documents appear on the **Billing and Income Report**, for example it may be necessary to exclude intercompany recoveries from the report, or populate only the sales value, or only the income value.