

Non-Financial Changes

“ **Note:** Non-financial changes do not affect booking values or billing. These changes are allowed on **all booking statuses** and can be made directly in **MEplan**, with updates synchronising back to **MEvision**.

Permitted Non-Financial Amendments

Depending on the medium, the following changes are allowed across all statuses:

- Customer Order Number
- Contract Number (TV & OOH)
- Description
- Placement Instructions
- Target Market (Digital)
- Material (OOH)
- Language
- Ratings (TV - Target Market)
- Region / Market

Action Required:

Make the change in **MEplan** and refresh values in **MEvision**.

Revision #2

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